



The Lake Huron Centre for Coastal Conservation

LAKE HURON CENTRE FOR COASTAL CONSERVATION

Volunteer Opportunity

Position: Director, Board of Directors (Volunteer)

Location: Quarterly meetings in Goderich, Ontario. Video conference calls due to COVID-19.

Application Deadline: June 30, 2021

The Lake Huron Centre for Coastal Conservation is a registered charity working since 1998 to foster citizen awareness and action for a healthy Lake Huron coast, inspiring this generation to protect and restore coastal waters, life and landscapes for those that follow.

The LHCCC is seeking several passionate and enthusiastic volunteer Board Members who are able to dedicate their time and expertise to support the Centre's mission.

COMPOSITION & ROLE OF THE BOARD OF DIRECTORS

LHCCC's Board is composed of up to 13 Directors from the Lake Huron coast with diverse backgrounds and expertise in business, environmental science, communications and other areas critical to its operations. Each Director's term of office is two years and Directors can serve a maximum of 3 terms.

THE BOARD'S ROLE:

The board contributes to the organization through its role of ensuring proper governance.

- Establishing a strategic plan that sets out the organization's mission, vision, values, and strategic priorities and monitoring progress against measurable goals.
- Appointing, supporting, compensating, and evaluating the Executive Director.
- Establishing financial policies and approving the business plan, budget, financial controls, and financial statements.
- Establishing and monitoring adherence to governance and organization policies.

CANDIDATE REQUIREMENTS

As per the Canada Not-For-Profit Corporations Act, the minimum requirements to be eligible are:

- Must be a resident of Canada
- Must be 18 years of age or older
- Has not been declared incapable by a court in Canada or in another country
- Not have the status of bankrupt
- Have the power under law to contract (i.e. age of majority, not mentally incapacitated)
- Satisfy the requirement of the Income Tax Act in relation to the eligibility to serve as a Director of a registered charity (i.e. relevant criminal offense)

SPECIFIC CHARACTERISTICS & COMPETENCIES OF DIRECTORS FOR 2021 ELECTIONS

Experience in human resources, financial management, government, risk management, environmental science, fundraising, and/or information technology is an asset. We are interested in candidates with diverse backgrounds and perspectives.

TIME COMMITMENT / MEETINGS

Elected Directors are expected to commit the necessary time required to perform Board responsibilities. On average, LHCCC has 4 Board Meetings per year (2-3 hours each), and additional supplementary meetings may also be required occasionally. Directors are also encouraged to attend LHCCC events and participate in sub-committees such as the Fundraising Committee.

APPLICATION PROCESS

Interested candidates for the Director positions are required to provide the following information:

1. Completed *Board of Directors Application* – <https://www.lakehuron.ca/volunteerapplication>
2. Upload current resume online as part of digital application form

The deadline to apply is June 30, 2021.

The LHCCC Board Members will elect the Directors in accordance with LHCCC By-laws and LHCCC Nominations & Elections Policy and Procedures. The successful election of Directors, will be based upon the candidate's demonstrated characteristics, skills and competencies, all of which will contribute to the overall leadership and strategic direction the LHCCC.

The Lake Huron Centre for Coastal Conservation is an equal opportunity organization in accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code. The LHCCC will provide accommodations throughout the selection and/or assessment process to applicants with disabilities. Personal information provided is collected under the authority of The Freedom of Information and Protection of Privacy Act. The Nominations Committee will consider all applications and will evaluate each of them, based on the requirements, competencies and skill sets as noted above. In addition, the Nominations Committee will apply the overriding principles of ensuring the promotion of diversity of the Board in relation to regional balance, age, language, gender, ethnicity, under-represented groups, persons with a disability, professional backgrounds and personal experiences.